



**ATTENDANCE**

Board of Trustees	Attended
<b>Name, Position Title, Year Board Term Expires</b>	
Kate Tarpey, President, 2020	X
Sarah Leinweber, Vice President, 2020	X
Jay Sander, Village Board Representative, n/a	X
TBD, School District Representative, n/a	
Jennifer Livingston, Member, 2021	X
Kelley McCaskill, Member, 2021	
Ellie Gettinger, Member, 2022	X
<b>Staff</b>	
Nyama Reed, Library Director	X
Allison Fantetti, Teen Services & Technology Librarian	X

**ALSO ATTENDED:** Nathan Christenson, community member and pending School District Rep to WFBPL BoT

**CALL TO ORDER:** President Kate Tarpey called the Whitefish Bay Public Library Board meeting to order at 6:33 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** Nathan Christenson introduced himself. He is the new school Board representative for the library. He and his family are big users of the library.
3. **DISCUSSION & APPROVAL of Minutes of December 17, 2019:** *Moved: JL; Seconded: SL; Approved: unanimously.*
4. **DISCUSSION & APPROVAL of Finance Report Through December 31, 2019:** NR summarized the finance report through the end of December 31, 2019. *Moved: JS; Seconded: EG; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of Librarian job description:** NR explained that with the Teen Services & Technology librarian leaving it was a chance for staff to restructure the position. After looking at the various job descriptions staff realized that there are more job deceptions than positions and as staff would like to move towards a simplified process. EG asked if a generic position would hurt the number of applicants, NR responded that she believes that there will be more applicants with a less specific title. *Moved: SL; Seconded: JL; Approved: unanimously.*
6. **DISCUSSION & APPROVAL of Orange Boy Survey Results:** NR recapped the Board’s approval to go with Orange Boy for fundraising. NR summarized the results of the Orange Boy survey conducted in Fall 2019. NR is going to have a phone conversation with OB to figure out next steps and will have an update at the next Board meeting.
7. **DISCUSSION of Information Items:**
  - a. Director and Department Reports
  - b. Library Building Maintenance Report
  - c. Library Statistics

NR summarized key aspects from the department reports from all departments. These updates include some personnel changes including Allison Fantetti’s announcement of leaving for a librarian job at Greendale Public Library, circulation hiring a new front desk clerk, and the hiring of a part time youth services librarian. The library officially subscribes to Kanopy for movie digital checkouts making us one of two libraries in Milwaukee County subscribing. NR brought up the idea of researching security cameras and the library Board is open to investigating the cost of cameras. Circulation completed shelf-reading the entire library.

**ADJOURNMENT:** Meeting adjourned at 7:52pm. *Motion: JS; Second: SL; Approved: Unanimously.*

Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian